

ROTARY INTERNATIONAL

DISTRICT 6440

Youth Exchange Program

TRAVEL GUIDELINES

There usually is some confusion concerning travel; the who, what, where, when, and with whom. Therefore, the following guidelines have been written to assist Host Parents and YEO's:

Travel is permitted with host parents or for Rotary functions authorized by the hosting Rotary district **with proper adult chaperones**. Overnight travel outside of the district must be approved by the district officer, host club, host family and the student's own parents / legal guardians in writing exempting Rotary of responsibility and liability. Students may not travel alone or accompanied only by other students.

Travel during the exchange year is subject to district and host family control, supervision and approval. Local trips and overnights within the district are subject to approval by the host family. Attendance at an RYE event does not require written approval.

- 1) **All OVERNIGHT TRAVEL OUTSIDE THE DISTRICT MUST BE APPROVED** in advance using the Travel request form by the Club Youth Exchange Officer, and the District Inbound Coordinator or Chairman. Care is to be taken to not miss school days when possible.
- 2) Students are **NOT** to travel to or through the City of Chicago unless accompanied by an adult of at least 21 years of age. We require this chaperone to be a responsible adult; if they are not in your opinion, don't approve the trip. This chaperone guideline includes travel by:
 - a) Commuter trains
 - b) Buses- other than school buses
- 3) When a student will be traveling on an Airplane without a chaperone, the flight must be **NON-STOP** and an approved adult must be at the other end to meet the plane and provide housing for them. All airplane flights require the advance written consent of the bio-parents (private or commercial)
- 4) Local car rides are to be approved by the host family. For drivers under 21, short local rides are ok, rides over 5 miles should be an experienced driver approved by the host family. Safety is paramount. Know who is with your student and where they are going at all times.